

THE WILLIAM G. IRWIN CHARITY FOUNDATION

Please complete this application online; do NOT email or mail a hard copy to the Foundation. This PDF is for informational purposes ONLY.

PROPOSAL SUMMARY

- Requested Amount
- Project Title
- Summary of Capital Request (please be concise and specific) *(Limit 30 words)*
- Total Annual Organization Budget (This should match the Organization Budget submitted)
Please round to the nearest dollar amount. Do not enter a decimal.
- Total Project Budget (This should match the Project Budget submitted)
Please round to the nearest dollar amount. Do not enter a decimal.
- What percent of project funding has been raised to date? (This should match the project budget you submitted – expressed as the total amount raised divided by the total project budget). If the numbers do not match, we may not be able to process your application.)
Please enter percent as a whole number (e.g., enter 50 for 50%). Do not enter a decimal.
- How many are directly impacted by your organization? (Total number served by the organization. If you are a school, please write the total number of students served) *(Limit 30 words)*
- Primary Program Area
Select one from: Community, Culture, Education, Medical, Hawaii
- Support Type
- Grant Geographic Service Area
- Grant Geographic Service Area County

NARRATIVE QUESTIONS

1. When was your organization founded? Please include the date your organization became a 501c3 if the dates differ. *(Limit 30 words)*
2. Provide a concise description of your organization including relevant history, mission, geography and populations served, and overview of programs. *(Limit 250 words)*
3. What is the capital need for which you are requesting funding? Please be specific and to the point. *(Limit 100 words)*
4. Is your organization's property owned or leased? If leased, please include the length of the lease in years. *(Limit 30 words)*

Narrative Questions (Continued)

5. Is your organization involved in any lawsuits? If so, please explain the basis of the litigation and its anticipated course. *(Limit 50 words)*
6. Does your organization have an endowment? If yes, please indicate the current size of the endowment and any additional information you think relevant. *(Limit 30 words)*
7. Please describe the timeline for the completion of the project, including all key milestones. Please also include an estimated date by which all funds for the project will be raised. *(Limit 75 words)*
8. If your grant is approved, a grant pledge will be made and the grant payment will be released when:
 - All funds for the project have been raised; or
 - Substantial work on construction has begun on the project, or on the purchasing and installation of equipment/vehicles.

Please confirm the date you estimate these criteria will be met.

DOCUMENTS TO UPLOAD (FOR ALL REQUESTS)

Please note that all documents must be uploaded as PDFs

1. Organizational budget for the present year, including secured and projected sources of funding **(required)**.
2. Project budget including secured and projected sources of funding. Please include a detailed list of each funder name and amount awarded/projected. (The total budget and amount raised must match the total budget and amount raised in the Proposal Summary section of the application.) **(required)**.
3. Full audited financials for the agency's most recently completed fiscal year **(required)**. If your organization is not required to complete audited financials, please submit a financial statement showing actual revenue and expenses.
4. List of board members and their affiliations **(required)**.
5. Supplemental application materials (i.e. photos) **(optional)**.
6. If applicable, Letter of Agreement between your organization and fiscal sponsor.